



F. No: NESTS/EMRS/CBSE/82/2021-2022/1711

Dated: 14th July, 2025

The Nodal Officers,
State/UTs EMRS Society,
(As per list)

Subject: Submission of applications under various categories of affiliation for the session 2026-27 in SARAS 6.0- reg.

Ref: NESTS/EMRS/CBSE/82/2021-2022/1581 dated 12th March, 2025

Sir/Madam,

With reference to the ibid letter and above subject, it is stated that the last date for submission of affiliation applications for the session 2026-27 has been extended by CBSE till 31st July, 2025. Accordingly, it is imperative to complete the process of CBSE affiliation of non-affiliated EMRSs in your State/UT within the revised timeline as per the prescribed guidelines.

The following process must be adhered to for the CBSE Affiliation-

1. The application for CBSE affiliation is to be submitted online through the SARAS portal. For your reference, the SARAS Manual 6.0 is enclosed herewith as **Annexure-I**.
2. It is to ensure that the process for CBSE Affiliation must be initiated one year prior to start of class IX in that particular EMRS (e.g. – if class IX is to be started in the academic session 2024-25 then affiliation process must be initiated and completed in academic session 2023-24).
3. The school must have its own website.
4. For fresh affiliation, the school is required to apply for CBSE Affiliation under the **Government School Category** by clicking on the following link- <https://saras.cbse.gov.in/SARAS/Home/LandingNewGovt>
5. For Upgradation/Extension, the school is required to refer to the following link- <https://saras.cbse.gov.in/SARAS/Home/LandingExistingGovt>
6. Schools seeking fresh affiliation (switchover from other boards) should apply using the following link- <https://saras.cbse.gov.in/SARAS/Home/LandingNewGovt>
7. Details of Principal & Staff and high-resolution photographs & videos of school infrastructure where the school is running at the time of CBSE application process with caption, the same is required to be uploaded on the SARAS Portal and on School website too.
8. Schools affiliated under the Middle-Class category must apply for upgradation to the Secondary/Senior Secondary level within five years of their affiliation (Refer to **Annexure-II** for details).
9. All existing CBSE-affiliated EMRSs must ensure that their OASIS data is updated (refer **Annexure III**). No wrong information may be furnished in the OASIS.
10. Uploading of prescribed documents as per Annexure-IX along with the details of teachers and their qualification on school's website under Mandatory Public Disclosure is compulsory as per CBSE Circular (Refer to **Annexure-IV**).

11. All existing schools intending to apply must also complete SQAAF as this is mandatory requirement for applying. The SQAAF portal link is: <https://saras.cbse.gov.in/sqaa/login/Login>
12. Introduction of Additional Subject (schools seeking approval for non-science subject should update the data in OASIS Portal and offer the subject as per norms of the Board.
13. Schools which are due for extension (whose affiliation is valid upto 31st March 2026 of the following year) or whose extension is long pending need to apply for extension first, only then they will be allowed to apply under any other category.
14. The suggested formats of essential documents required for uploading when applying for CBSE affiliation of a school through the SARAS portal are attached herewith as **Annexure-V**. In case of non-submission of these essential certificates as per the suggestive format, the application shall be rejected by the board.
15. The list of EMRSs that are required to apply for fresh affiliation upto Secondary/Senior Secondary level is attached herewith as **Annexure-VI**.
16. The list of EMRSs requiring an extension of affiliation is attached herewith as **Annexure-VII**.
17. The list of EMRSs requiring upgradation to the Secondary/Senior Secondary level is attached herewith as **Annexure-VIII**.
18. After receiving CBSE Affiliation letter, details of schools are to be furnished on OASIS portal of CBSE within 15 days of receipt of letter failing will attract penalties to be borne by the school.

In view of the above, State Nodal Officers are requested; (i) to direct all the respective EMRSs in the State to apply for switch over in case of State Board affiliation, or fresh CBSE Affiliation in case of newly functional schools with immediate effect; (ii) ensure that pending EMRSs complete the process of self-assessment on the SQAAF Portal, as this is mandatory requirement for applying; (iii) instruct eligible EMRSs to upload the necessary documents in the suggestive format on the SARAS Portal so that CBSE can process the affiliation procedure without any delay.

Further, in case of any technical glitch, kindly write an email to- techhelp.cbse@gmail.com & cbse.aff@nic.in


(Dr Rashmi Chaudhary)
Assistant Commissioner, NESTS.

Copy to:

1. The Principal Secretary, Tribal welfare department, Govt of State/UT (as per list) with similar request and for information please.